

Democratic Socialist Republic of Sri Lanka

Supplement 38

To the

PROCUREMENT MANUAL

Issue Date: 21.04.2021

Effective Date: 21.04.2021

**To be used along with the Government Procurement Guidelines - 2006
(Goods and Works)**

This supplement **amends** authority limits of Direct Purchase of smaller value repair works, goods and services (**Guideline 3.5 and 3.6**) (by GOSL funds or foreign funds) of supplement 35 to the Procurement Manual - Guideline Reference: 2.14.1

And

Supersedes the Supplement 19 to the Procurement Manual - **Guideline Reference: 9.3.1**

**for procurement of Works, Goods and Services other
than Consultancy Services**

DEPARTMENT OF PUBLIC FINANCE

| PROCUREMENT GUIDELINE REFERENCE: 2.14.1(Cont ...) | | |
|---|---|------------------------|
| Direct Purchase of smaller value repair works, goods and services (Guideline 3.5 and 3.6) (by GOSL funds or foreign funds) | | |
| Level of Authority | Requirements to be fulfilled | Authority Limit |
| CAO/HD/ PD | Works <ul style="list-style-type: none"> Satisfying the requirements given under Guideline 3.5 or 3.6 | Up to Rs. 500,000 |
| | Works <ul style="list-style-type: none"> When it is uneconomical to follow competitive procedure. CAO/HD/PD must ensure the economy of procurement. This authority should be used under the personal supervision of CAO/HD/PD & should not be delegated to any person. | Up to Rs. 200,000 |
| | Goods & Services other than Consultancy Services <ul style="list-style-type: none"> Satisfying the requirements given under Guideline 3.5 or 3.6 | Up to Rs. 200,000 |
| CAO/HD/ PD | Goods & Services other than Consultancy Services directly from open market <ul style="list-style-type: none"> When it is uneconomical to follow competitive procedure. CAO/HD/PD must ensure the economy of procurement. This authority should be used under the personal supervision of CAO/HD/PD | Up to Rs. 100,000 |
| HD/PD | Repairs to motor vehicles and other equipment <ul style="list-style-type: none"> When it is uneconomical to follow competitive procedure. HD/PD must ensure the economy of procurement. This authority should be used under the personal supervision of HD/PD. For repairs exceeding Rs. 500,000/- CAO's personal approval should be obtained. | Up to Rs. 500,000 |
| Regional Heads or Officers in charge of separate units who were delegated authority by HD | Goods or Services including equipment of smaller value not exceeding Rs. 15,000/-per event per day <ul style="list-style-type: none"> Total of such purchases during any calendar month should not exceed Rs. 60,000/-. | Up to Rs.15,000 |
| | Repair motor vehicle to a value not exceeding Rs. 50,000/- per month | Up to Rs.50,000 |

PROCUREMENT GUIDELINE REFERENCE 9.3

Repairs to Motor Vehicles and Equipment

- 9.3.1 (a) Repairs to motor vehicles and other equipment may be carried out through the local accredited agents of the manufacturer provided that the Procuring Entity (PE) is satisfied that the quotation is reasonable, having taken into account the economy of the repair cost, the age and condition of the vehicles.
- (b) Head of Department may delegate the authority as given in the Procurement Manual. However, the approval of the Secretary to the Ministry should be obtained for repairs exceeding the cost of SLR 500,000/- (Sri Lanka Rupees Five Hundred Thousand)